VOLUNTEER WITH US!

Grants & Community Fundraiser



Shining Stars Cardiff CIC is a not-for-profit nursery providing affordable childcare for children aged 2–5. We welcome volunteers from all backgrounds who want to make a positive difference in our community.
Our project, Empowering Ethnic Minority Women Through Volunteering in the Childcare Industry, provides volunteering, training and work experience opportunities. It is funded by the Welsh Government's Volunteering Wales Main Grants Scheme, administered by WCVA.

KEY RESPONSIBILITIES

- Research grant opportunities and potential funders.
- Prepare grant applications, budgets and supporting evidence.
- Organise fundraising events, online appeals and crowdfunding campaigns.
- Build partnerships, manage funding deadlines and report on impact.

SKILLS & QUALITIES

- Experience writing good grant applications.
- Experience organising fundraising events and campaigns.
- Excellent written and communication skills.
- Awareness of fundraising regulations and GDPR.
- Strong organisational skills and attention to detail.

TIME & REQUIREMENTS

- Around 4–8 hours per week (flexible).
- Cardiff-based, with remote working options.
- Own laptop useful, but not essential.
- Enhanced DBS check required (can be arranged).

WHAT WE OFFER

- Full training and ongoing support.
- Free CPD training opportunities.
- Professional references after 3 months.
- Tempo Time Credits.
- Valuable work experience.

APPLY

Please send your CV to Cindy Lim
info@shiningstarscardiff.co.uk

shiningstarscardiff.co.uk
07812 459535
2-4 Leckwith Avenue Canton, CF11 8HQ

WCVA CGGC
Gwirfoddoli Cymru Volunteering Wales
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